

Bharati Vidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

Meeting Number	03
	2024-25

Prin.	V. Prin. (SSC)	V. Prin (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

Minutes of HOD meeting (11th July, 2024)

1. Minor and Value Added Course Fees:-

As per NEP curriculum, Major and minor courses are added in our curriculum. In case of minor courses separate fees Rs 10,000/- should be paid by each students. Dr. A.A. Shinde madam, HoD- Electronics and Communication will co-ordinate the entire activity of minor course. All heads will support Dr. Shinde madam for this activity. At the same time for the value added course Dr. Sutar- HoD Mechanical Dept will work as a co- coordinator. In the time table slot should be kept on Monday to Wednesday at 4.00- 5.00 pm for these courses.

2. Fee collection Notice:-

The Finance department of Bharati Vidyapeeth has given one circular to every institute about collection of fees for the current semester. Same notice is circulated to all the department to intimate the students for the deposition as fees. As per the circular, students are allowed to pay partial fees. Per day Rs. 100/ will be charged as a late fee. All the fees should be deposited before Unit Test 1.

3. First year address:-

On 15th of July 2024 our semester-I will start; on this first day at 10.00 am principal address will be in the college auditorium. For this address all heads should be present along with GFM of respective class and also faculty members teaching to first year. After the address GFM's will take students to respective classes for the registration. After that respective heads will give the information of the department to the students. At the end GFM will take a tour of the respective class students to show all the laboratories, library building and workshop building.

4. Admission calling:-

CRM data is given for calling to every department. Now, seats are available in the departments like Civil, Chemical and Mechanical. Also calling can be done to those students who were absent for counselling. The list of those students will be made available for calling. This will help to cover the remaining seats for various branches.

5. List of alumni:-

From all the departments, a list of alumni is will be collected. Heads can finalize the list at a primary level in the department. After this exercise the final list will be submitted to vice Principal Dr. Sachin Chavan sir. To enroll these names in the wall of frame.

6. NAAC presentation- Suggestions: -

At the time of mock visit all the heads were present in the Room. At the time of principal's presentation some valuable suggestions were given by Hon. Vice- chancellor sir and team. So, all the heads and NAAC team working for our college should give those suggestions to add or delete the slides from the presentation.

7. Financial Outlay:-

Depending upon the workload of the current semester, visiting faculty members are to be appointed in various departments. Hence, all the heads are informed to give the financial outlay, to the office on or before coming Thursday 18/07/2024 in both soft and hard copies. Because for the approval from university office some time is required. Hence, to avoid delay in visiting faculty payments, this process should be completed as early as possible.

8. In-plant training:-

As per the curriculum, students of Sem VII are going for the in-plant training. In plant training is of the important part for the students. Students are getting something extra skills from industries. Interactions of students with industry should get increase; this is one of the important aspects. But check the student's attendance, some photos should be sent by the students to department co-coordinator in time to time; heads should send these photos to Gajanan Bhole sir, to upload on college website. All the students should send the feedback to co-coordinators.