

1st GBM Report

Date – 21/08/2019

Day - Wednesday

Time- 2:30pm.

Venue – Conference hall

➤ **Agenda –**

- 1) Introduction of faculty member.
- 2) Introduction of SNA members.
- 3) Disciplinary Rules and Regulation for 2019-20.
- 4) Presentation of SNA calendar for the year 2019-20.
- 5) Finance committee budget presentation and SNA subscription.
- 6) Decisions taken during the 1st SNA executive meeting.
- 7) Discussion of other points with prior permission of SNA president

The first SNA General Body Meeting started at 2:30pm. The meeting presided over by principal and SNA President Dr. Mrs. Khurshid Jamadar, SNA Advisor and the SNA executive members.

SNA President- Dr. Mrs. Khurshid Jamadar

SNA Advisor – Dr. Suresh Ray

Mrs. Vaishali Gaikwad

Committee Faculty Member-

Dr. Mrs. Sujita Devi.

Dr. Mrs. Surpriya Pottal.

Dr. Mrs. Gita Shiroor

Mrs Shubhangi Borude.

Mrs. Shubhangi Gaikwad.

Mrs. Manisha Gadade.

Mrs. Shaily Anand.

Mr. Sebin Francis.

- ✓ The meeting started with welcoming of all the teaching faculty committee members and the students 1st, 2nd, 3rd & 4th year BSC Nsg. & 1st, 2nd & 3rd GNM students were there for the meeting
- ✓ Started with the introduction of faculty members and the SNA executive members .
- ✓ Discipline committee: - Mr. Ankit Goyal & Mr. Sanket Patil presented the rules and regulation for the academic year 2019-20
- ✓ Mr. Pratik Salve Vice-president of SNA presented the annual calendar for the year 2019-20.
- ✓ Later Mr. Rahul & Miss Vandana, treasurer SNA presented the annual Budget for the year 2019-20
- ✓ Mrs. Angel presented the major decision taken in the 1st SNA Executive meeting.
- ✓ Then SNA President Dr. Mrs. Khurshid Jamadar madam then put up some decision for the year 2019-20.
- ✓ The remaining result of the Miss. Fresher were declared .
- ✓ The meeting ended at 4:00 pm.

1ST GENERAL BODY MEETING

POINTS DISCUSSED	MAJOR DECISION TAKEN
1st year GNM <ul style="list-style-type: none"> • Water and water purifier is not cleaned. 	<ul style="list-style-type: none"> • Regular maintenance will be done.
2nd Year B.Sc <ul style="list-style-type: none"> • Christmas vacation should be for 15 days. • Public holidays. • Benches. • Projector Grill 	<ul style="list-style-type: none"> • The decision will be taken after discussion with class coordinator and students. • Some public holiday are already given as per University rules. • Defective Benches will be replaced as soon as possible • Grill will be changed after discussion between class co-ordinator & R.Y. sir.
2nd Year GNM <ul style="list-style-type: none"> • Parking Issue • Sick leave makeup duty to be cancelled • Washroom cleanliness 	<ul style="list-style-type: none"> • Parking space is arranged. • As per SNA rules, No make up duty for sick leave. <p>We can inform to the mavshi, but students also should maintain cleanliness.</p>
3rd Year B.Sc. <ul style="list-style-type: none"> • Students should not have makeup duty for sick leave or when admitted in hospital and minimum 10 days leave. • Flag hoisting should be done on Republic day and Independence Day. • Conference hall should be extended. 	<ul style="list-style-type: none"> • As per SNA rule, no make up duty for sick leave. • Those students want to participate in flag hosting they can come, in the Bharati Vidyapeeth Capus. • Some public holidays are already given as per University rules.

<ul style="list-style-type: none"> • Give public holidays. • Previous year students used to get 50% concession for treatment in Bharati hospital but now it is reduced to 25%. • Parking issue. 	<ul style="list-style-type: none"> • College will confirm with hospital management and the message will be passed to students. • Parking arrangements are made at the main gate of college & near the bharati bank.
<p>3rd Year GNM</p> <ul style="list-style-type: none"> • Parking issue. • Backyard of the college is not clean. 	<ul style="list-style-type: none"> • Parking arrangements are made at the main gate of college & near the bharati bank. • Cleaning was done by the NSS unit in last month. Students are needed to maintain the cleanliness.
<p>4th Year BSc.</p> <ul style="list-style-type: none"> • Saturday should be half day for clinical duties. • Diwali vacation should be for 2 weeks. 	<ul style="list-style-type: none"> • Both the decision are taken after discussing with respected class coordinator. And the message will be passed.

Sign of SNA president



Sign of SNA Advisor

SNA-Advisor
 Bharati Vidyapeeth
 (Deemed to be University)
 College of Nursing
 Dhankawadi, Pune - 411043

Sign of SNA Vice-president

- 1)
- 2)

Sign of SNA Secretary

1) 

2)

SNA-SECRETARY
 Bharati Vidyapeeth
 (Deemed to be University)
 College of Nursing
 Dhankawadi, Pune - 411043

Bharati Vidyapeeth (Deemed to be University) College of Nursing, Pune

**Student Nurses Association
SNA EXECUTIVE MEETING**

Date: 27th July 2019

Time: 10.00 am

Day: Saturday

Venue: Authentication Hall, Bharati Vidyapeeth College of Nursing, Pune

AGENDA

1. Introduction of newly elected SNA executive members (faculty members and students).
2. Presentation of SNA academic calendar for the year 2019-2020.
3. SNA subscription.
4. Planning for the first General Body Meeting.
5. Discussion of other points with prior permission of SNA President.

Signature of SNA Advisor
SNA-Advisor

Bharati Vidyapeeth College
of Nursing, Dhankawadi,
PUNE - 411 043.

SNA PRESIDENT
Bharati Vidyapeeth Deemed University
College of Nursing
Dhankawadi, Pune - 411 043.

SNA-SECRETARY

Bharati Vidyapeeth Deemed University
College of Nursing
Dhankawadi, Pune - 411 043.

Bharati Vidyapeeth (Deemed to be University)
College of Nursing, Pune-43
Students Nursing Association
SNA Executive Members: 2019-2020

President: Dr. Mrs. Khurshid Jamadar
Advisor : Dr. Mr. Suresh Ray
Mrs. Vaishali Gaikwad

POST	B.SC REPRESENTATIVES	GNM REPRESENTATIVES
Vice President	Mr. Pratik Salve	Ms. Utkarsha Barve
Secretary	Mr. Vaibhav Sonawane	Mr. Sangram Suryawanshi
Joint-Secretary	Ms. Angel Ruth	Mr. Suraj Kamane
Treasurer	Mr. Rahul Jaiswar	Ms. Vandana Chogale
Joint-Treasurer	Ms. Anita Zurrange	Ms. Nicky Sakhre
Cultural Committee In-charge	Ms. Devika Gaikwad	Ms. Kirti Jadhav
Sport Committee In-charge	Mr. Deepak Khennar	Mr. Avishkar Patil
Health Committee In-charge	Ms. Madhuri Gaikwad	Ms. Dhanashree Tambekar
Editorial Committee In-charge	Ms. Supriya Jagtap	Mr. Pankaj Suryawanshi
Discipline Committee In-charge	Mr. Ankit Goyal	Mr. Sanket Patil
Hostel Committee In-charge	Ms. Roshni Susan	Ms. Shanbala Misal
Library Committee In-charge	Ms. Pratibha Agarkar	Ms. Sadhana Mane

BHARATI VIDYAPEETH (DEEMED TO BE UNIVERSITY) COLLEGE OF NURSING, PUNE 411043
STUDENT NURSES ASSOCIATION.
SNA EXECUTIVE MEETING POINTS DISCUSSION

SR. NO	POINTS DISCUSSED	MAJOR DESIGN TAKEN
1.	Quarterly GBM should be conducted in a year..	Three GBM should be conducted yearly.
2.	Handing over the SNA executive files to the new SNA executive members should be done in the SNA executive meeting.	It is decided that handing over the SNA executive files in SNA executive meeting only.
3.	All respective festivals will be celebrated in a single given day.	Each festival will be celebrated on its respective days.
4.	No money will be collected from teachers for the events ,instead of that they having the option to donate some amount of money to SNA .	One time collection will be taken from the teachers and at the time of events the SNA treasurer will collect the money from the staff welfare committee in charge.
5.	Fresher's and Farewell of students will be attended by the concerned batches.	It is decided that the concerned batches only attend the fresher's and farewell of the students
6.	Donation to national cause.	The money will be taken voluntarily from the teachers and students ,the boxes will be placed in the college .
7.	Photography team.	Social media team has been established under the supervision of editorial committee.
8.	College week.	College week is planned to be conducted in the month of December.

10.	Sport hour	Mandatory 1 hour of sports for each class is allocated. The class coordinator will decide the day of the week for sports hour.
10.	Printer and computer	For new printer and computer the money will be taken from the SNA

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SNA PRESIDENT
Bharati Vidyapeeth Deemed University

College of Nursing,
Dhankawadi, Pune - 411 043.

[Handwritten Signature]
20/7/2019

SNA ADVISOR:

Bharati Vidyapeeth College
of Nursing, Dhankawadi,
PUNE - 411 043.

[Handwritten Signature]

SNA VICE PRESIDENT:

Bharati Vidyapeeth Deemed Univ.
College of Nursing,
Dhankawadi, Pune - 411 043

[Handwritten Signature]

SNA SECRETARY

Bharati Vidyapeeth Deemed University
College of Nursing,
Dhankawadi, Pune - 411 043.

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BHARATI VIDYAPEETH (DEEMED TO BE UNIVERSITY)
COLLEGE OF NURSING
DHANKAWADI, PUNE- 43
FIRST YEAR B. SC NURSING
2019 - 2020

SNA REPRESENTATIVES

To
The President
SNA Unit
Bharati Vidyapeeth (Deemed To Be University)
College Of Nursing, Pune-43

Kindly note the representatives in the SNA committee from 1st Year
B. Sc Nursing Course 2019 - 2020 academic year.

Sl. no	Name of the committee	Name of the student representatives
1.	Discipline committee	1. MR. RUSHIKESH PATIL 2. MS. PRERNA PATEL
2.	Sports committee	1. MR. PRASAD KORE 2. MR. SAHIL THOPATE
3.	Library committee	1. MR. LOCHAN TRIVEDI 2. MS. KEZIYA SHAJI
4.	Finance committee	1. MR. LOKENDRA GOUR 2. MR. SHUBHAM KUDANDE
5.	Hostel committee	1. MS. OTI TATEN 2. MS. PALURI SARAH JUSTINA JOHNSON
6.	Cultural committee	1. MS. JINCEY ANNA IDICULLA 2. MS. YENDHE AMRUTA GANESH
7.	Health committee	1. MS. ENDUGOMALA SHIVANI NAGANNA 2. MS. ANN MARY JOSEPH
8.	Editorial committee	1. MS. ANJALI BALASHEB BHISE 2. MS. SNEHA VINOD PAWAR

Shobha
Class Co-Ordinator
FY B.Sc.
Bharati Vidyapeeth Deemed University
College of Nursing
Dhankawadi, Pune-411 043

Syrcar
Principal
Bharati Vidyapeeth (DU)
College of Nursing, Pune-43

DISCIPLINE COMMITTEE

ACTIVITY PLANNING FOR 2019 – 2020

SR.NO.	DATE	PLANNING
01.	27/07/19	FIRST SNA EXECUTIVE MEETING
02.	05/08/19	1 ST DISCIPLINE COMMITTEE MEETING
03.	13/07/19	1 ST GB MEETING
04.	23/09/19 – 28/09/19	COLLEGE WEEK PROGRAMME
05.	07/10/19	2 ND DISCIPLINE COMMITTEE MEETING
06.	18/10/19	2 ND GB MEETING
07.	06/01/20	2 ND SNA EXECUTIVE MEETING
08.	13/01/20	3 RD DISCIPLINE COMMITTEE MEETING
09.	17/01/20	3 RD GB MEETING
10.	21/03/20	4 TH DISCIPLINE COMMITTEE MEETING
11.	28/03/20	4 TH GB MEETING

12.	08/04/20	3 RD SNA EXECUTIVE MEETING
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1. SIGN OF SNA PRESIDENT :-

2. SIGN OF SNA ADVISOR :- *A. Geineral*

3. SIGN OF DISCIPLINE INCHARGE :-



**BHARATI VIDYAPEETH DEEMED TO BE UNIVERSITY COLLEGE OF
NURSING PUNE – 411043**

SNA: 2019 – 2020

LIBRARY COMMITTEE ANNUAL PLANNING (ANNUAL CALENDER)

SR NO.	DATE	CONTENT/ PLANNING	SIGN
1.	20/07/2019	Introduction to students regarding rules and facilities of library. (1 st year BSc students)	
2.	03/08/2019	Meeting Introduction to each class library committee member regarding rules, regulations and facilities of library.	
3.	07/09/2019	Meeting (Related to problems which students are facing regarding library)	
4.	18/1/2020	Meeting (Related to feedback regarding library and its services and problems faced by students)	

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NURSING PUNE – 411043**

SNA: 2019 – 2020

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Abhinav

Signature of SNA Advisor –

Signature of SNA President -

Signature of Library committee Incharge -

Sproude
26.07.19.

BHARATI VIDYAPEETH DEEMED TO BE UNIVERSITY COLLEGE OF NURSING PUNE.

CULTURAL COMMITTEE

ANNUAL CALENDER 2019-20

SR NO	DATE	MONTHS	ACTIVITIES
1	29-6-19	JUNE	FAREWELL FOR 3 rd YEAR GNM STUDENTS
2	10-8-19	AUGUST	FRESHERS PARTY
3	13-7-19	AUGUST	1 ST GB MEETING
4	5-9-19	SEPTEMBER	TEACHERS DAY CELEBRATION
5	18-9-19 TO 20-9-2019	SEPTEMBER	28 TH SNA BIENNIAL STATE CONFERENCE
6	23-9-19 TO 28-9-19	SEPTEMBER	COLLEGE WEEK
7	18-10-19	OCTOBER	2 ND GB MEETING AND PRIZE DISRIBUTION OF COLLEGE WEEK EVENTS
8		NOVEMBER	NATIONAL CONFERENCE
9	23-12-19	DECEMBER	CHRISTMAS DAY CELEBRATION
10	17-1-20	JANUARY	3 RD GB MEETING
11	25-3-20	MARCH	SNA ELECTIONS FOR THE YEAR 2020-21
12	28-3-20	MARCH	4 TH GB MEETING
13	8-4-20	APRIL	3 RD SNA EXECUTIVE MEETING AND HANDING OVER THE FILES
14	2-5-20 to 6-5-20	MAY	TNAI COMPETITIONS
15	12-5-20	MAY	INTERNATIONAL NURSES DAY CELEBRATION FOLLOWED BY FAREWELL OF 4 TH YEAR BSC STUDENTS

SNA PRESIDENT

SNA ADVISOR

CULTURAL COMMITTEE
INCHARGE

BHARATI VIDYAPEETH DEEMED(TO BE)UNIVERSITY, COLLEGE OF NURSING, PUNE

HEALTH COMMITTEE

ANNUAL CALENDER 2019-20

SR.NO	DATE	MONTH	ACTIVITIES
1	27-3-19	MARCH	HAND OVER
2	19-6-19 TO 25-6-19	JULY	HEALTH CHECK UP FOR EVERY STUDENTS OF GNM,BSC,PBBSC,MSC
3	20-8-19	AUGUST	HEPATITIS VACCINATION FOR EVERY STUDENTS OF GNM,BSC,PBBSC,MSC
4	19-8-19	AUGUST	CONDUCT A COMMITTEE MEETING
5	1-8-19 TO 8-8-19	AUGUST	BREAST FEEDING WEEK CELEBRATION
6	27-9-19	SEPTEMBER	SANITATION AND HEALTH AWARENESS ACTIVITY AT THE COLLEGE
7	20-12-19	DECEMBER	MAINTAIN OF HEALTH RECORD BOOK
7	21-12-19	DECEMBER	CONDUCT A COMMITTEE MEETING
8	10-1-20	JANUARY	PROVISION OF FIRST AID SERVICE
9	10-2-20	FEBRUARY	CONDUCT A COMMITTEE MEETINGS
10	20-3-20	MARCH	MAINTAIN HEALTH COMMITTEE RECORDS

SNA PRESEDENT

SNA ADVISOR

HEALTH COMMITTEE INCHR.

① Sh. Fairwad
Mrs. Shubhanshi Fairwad
② EMS. Kanchan
Kanchan shinde

DISCIPLINE COMMITTEE

ACTIVITY PLANNING FOR 2019 – 2020

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**B BHARATI VIDYAPEETH (DEEMED TO BE UNIVERSITY) COLLEGE OF
NURSING, PUNE -43
STUDENTS NURSES ASSOCIATION
ANNUAL CALENDER 2019-2020**

Sr NO	DATE	MONTH	SNA ACTIVITIES
1)	18/06/2019 - 29/06/2019	June	Health checkup for all students
2)	29/06/2019	June	Farewell of III rd year GNM students
3)	27/07/2019	July	First SNA executive meeting
4)	10/08/2019	August	Freshers welcome
5)	13/08/2019	August	First GB meeting
6)	05/09/2019	September	Teachers day celebration
7)	11/09/2019	September	Onam celebration
8)	18/09/2019- 20/09/2019	September	28 th SNA biennial state conference
9)	15/11/2019	November	Second GB meeti
10)	26/11/2019	November	Diwali celebration
11)	09/12/2019- 14/12/2019	December	College week
12)	21/12/2019	December	Christmas celebration
13)	08/01/2020- 11/01/2020	January	Hon. Dr. Patangaraokadam sir's memorial cricket tournament by college of

			nursing Pune
14)	06/01/2020	January	2 nd SNA executive meeting
15)	25/03/2020	March	SNA election for year 2020-21
16)	28/03/2020	March	3 rd GB meeting and prize distribution of college
17)	08/04/2020	April	3 rd SNA executive meeting and handing over the files
18)	02/05/2020-06/05/2020	May	TNAI competition
19)	12/05/2020	May	International Nurses day celebration followed by farewell of 4 th year BSC students.

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 Dhankawadi, Pune - 411 043.

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 PUNE - 411 043.

SNA-VICE PRESIDENT
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 Dhankawadi, Pune - 411 043.

DISCIPLINE COMMITTEE

RULES AND REGULATIONS FOR THE STUDENTS 2019 – 2020

GENERAL RULES

1. The students should be punctual for classes and clinical.
 2. The class representatives are expected to switch off lights and fans while leaving classroom and should take care of LCD, Keyboard, mouse & remote.
 3. Students should not scribble on their classroom walls, benches, clinical-room walls and clinical area, or-else the whole class will have to pay for the painting of the respective areas.
 4. Students are expected to wear neat and clean uniform with ID card during theory and clinical.
 5. Students will be punished for forgery of signature on assignments/ case book/ procedure book and make up duty diaryas per the discipline committee decisions.
 6. Students are **not allowed** to use mobiles in class, library & clinical area. If found disciplinary action would be taken.
 7. Yearly clearance has to be taken by all the students from the coordinator for their make-up duty and from the accountant for the fees they paid for that yearbefore going to the summer vacation. The clearance form should be submitted to the coordinator on **the last day**.
 8. This clearance form will be handed over to next year coordinator along with cumulative record before starting the next academic year.
 9. On all theory instructions day & during clinical posting, students must follow the timing as mentioned in their respective class time table or follow instructions from class co-ordinator.
- RULES FOR CLINICAL DUTY**
10. Students should be in clean, neat, tidy & complete uniform on duties.
 11. Cosmetics and jewelry, other than small ear studs and wrist watch, are not allowed.
 12. Hair should be neatly tied up only with the black clips and bands and net.
 13. Boys should be well shaved & with short hair cut.

14. Students are expected to complete their assignments, assigned in that particular ward before completion of posting.
15. Students are not allowed to copy any assignments from seniors and others.
16. Students must prepare their own A. V. Aids for their presentation.
17. Students are expected to write nurses notes daily and get it signed by the clinical supervisor within one hour before the end of duty.
18. If students are not able to answer particular question in clinical area, instead of make-up duty, assignment will be given on particular topic.
19. Morning duty students, who remain absent in the afternoon will be marked absent for that day.
20. Students are expected to follow the principles of procedures they perform in the clinical area strictly especially for administration of medications.

RULES FOR EXAMINATION

21. Students involved in any malpractice during any test & examination will be dealt as per the university rules.
22. Students should have overall 80% of theory & 80% of clinical attendance in each subject before appearing for final examination. Failing to do so the college authority will have all the rights to detain the student from appearing in the final examination. But the student should have **100% attendance in practical before completion of their course.**

Rules for Make up

23. Any absenteeism in theory and practical during the academic year will be treated as **1:1 make up duty.**
24. Make-up duty of each academic year should be completed otherwise their results of all the years will be withheld till they complete their make-up duty.
25. Absenteeism on first day and last day of vacation will have **Rs. 500/-** fine per day.
26. **Maximum 10 days** of medical leave will be granted in each academic year. Apart from this 10 days extra Medical leave will have **1:1 make up** duty for theory & clinical days.
27. Students can get **one week special leave** for their sibling's marriage OR for the funeral of close relative after producing the evidence. This leave will be **sanction twice throughout the course for B. Sc. Nursing and G. N. M. students;** and **once throughout the course for P. B. B. Sc. And M. Sc. Students.** The make-up duty of this will be **1:1.**

28. Theory make up should be completed in library **between 4:00 pm to 6:00 pm** and the clinical make up should be done in the respective area of absenteeism.
29. Make up duties to be done during **Diwali vacation or Christmas vacation, Sunday, public Holiday**, and one week before joining the last academic year. Make up duty can be done from 4:00 pm to 8:00 pm (Monday to Friday) & 12:00 pm to 8:00 pm (Saturday). Night duties are also allowed for make up.
30. The students are expected to follow the schedule of makeup duty planned by the coordinator strictly, failing to do so disciplinary action will be taken.
31. Diary to be maintained during make up duty in which the signature of clinical supervisor should be there. Otherwise make up duty for that particular day will not be considered.
32. If any student fails to complete the make- up duty in any academic year, it will be accumulated and all the make ups to be completed at the end of fourth year (completion of the course). If not final year result will be withheld till the make-up duty is completed