

ASHC Meeting

Date: 19/08/2017.

AGENDA

1. Know and understand the Act, Policy and Service Rules.
2. Constitution and approval of the Committee.
3. Constitution of Key objectives of the committee.
4. Constitution of rules and responsibilities of the committee members.
5. Discussion on various forms of complaints and the action taken thereafter.
6. Any other point with the permission of Chair.

Minutes of First Sexual Harassment Committee (ASHC) Meeting.

1. At the outset, Chairperson welcomed all the members Committee. She informed that as per the guidelines issued by Ministry of Women and Child Development, this committee has been set in place. She described the role of SHC and said everyone has a responsibility to contribute to the cause. Further, she mentioned that it was the first meeting of the SHC in the institute and welcomed suggestions from all members to make it effective.
2. The objectives of the SHC and accordingly the role and responsibilities of the committee members were discussed and framed.
3. Rules for the working of the committee,

nature of complaints and the measures to be taken thereafter were discussed and framed as per the guidelines issued by UGC.

4. The format for the complaint form was discussed and framed.

5. Prepare the relevant question to be asked during the counselling of the faculty/student who has raised the complaint

The committee had full length discussions and the following suggestions were made.

(i) The Handbook on Sexual Harassment of Women at Workplace, (Prevention Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development on November 2015, constitution of SHC and the details of the members of the SHC of BV(DU) COE, purc must be uploaded on institute website and to be forwarded to all committee members separately.

6. It was decided to conduct the programmes and activities about gender equity and gender sensitization. As Mrs. Megha B. Patil, Member, SWADHAR, was presented for the meeting. It is agreed unanimously that she will support in this activity as she can educate the students in a real way.

7. The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the

Committee will meet every semester on a regular basis or earlier if need arise. Next meeting of the Committee will be held in the month of January, 2018.

Meeting ended with vote of thanks to the Chair.



BHARATI VIDYAPEETH (DEEMED TO BE UNIVERSITY)
COLLEGE OF ENGINEERING

No.

Katraj-Dhankawadi, Pune - 43.

1. Name of Authority / Committee : Anti-sexual harassment 2. Section / Unit :
3. Ref. No : 4. Day and Date of meeting : 19/08/2017
5. Leave of absence granted to :

ATTENDANCE AT THE MEETING :

| Sr. No. | Name | Place | Signature | Remarks <i>Designation</i> |
|---------|---------------------------------|-------|-----------|-------------------------------|
| 1. | Prof. Vidula Sohoni In Chair | Pune | | Chairman |
| 2. | Prof. Sunita Jadhav | Pune | | Member |
| 3. | Prof. Prakash Devale | Pune | | Member |
| 4. | Prof. Sunita Dhotre | Pune | | Member |
| 5. | Prof. Priyanka Paygude | Pune | | Member |
| 6. | Prof. Neeta Patil | Pune | | Member. |
| 7. | Mrs. Kavita Jadhav | Pune | | Non Teaching Member. |
| 8. | Mrs. Megha Bhaskar Patil | Pune | | Member (External) |
| 9. | Mrs. Ananya Rai | Pune | | Student & Member. |
| 10. | Mrs. Damodhni Jadhav | Pune | | Student & Member. |
| 11. | | | | |
| 12. | | | | |
| 13. | | | | |
| 14. | | | | |
| 15. | | | | |

