

BHARATI VIDYAPEETH
(DEEMED TO BE UNIVERSITY)
Bharati Vidyapeeth Bhavan, LBS Marg
Pune - 411030.

MINUTES OF THE MEETING

A meeting of IQAC was held on **28th June 2024 at 11.00 a.m.** in the Conference Hall (8th floor) of Bharati Vidyapeeth Bhavan, Pune.

Members present: As per attendance sheet

Dr. Prasad Pore, Coordinator IQAC, welcomed the members for the IQAC meeting.

Hon. Vice Chancellor welcomed all for the meeting and in his opening remarks mentioned the role of IQAC in quality enhancement. He informed the importance of timely and comprehensive AQAR and all compliances.

Dr. Rawal, External member requested all to be prepared for the peer team visit. He asked all to go through the SSR submitted. He also emphasized the role of the website and its regular updating.

The regular agenda items were taken for discussions.

Item No. 1: *Confirmation of the minutes of the IQAC Meeting held on 8th November 2023*

Discussion: Noted

Resolution: Since there were no comments or corrections, the minutes were confirmed.

Item No. 2: *Action taken Report*

Discussion: Report on the action taken on the decisions of the IQAC at its meeting held on 8th November was noted.

Resolution: All the actionable points were complied with.

Item No. 3: *SSR submission and DVV clarification*

Discussion: Dr. Pore informed all the members about the status of SSR submission. He informed all that IIQA was submitted on 14.02.2024 and got accepted on 29.03.2024 without any clarification from NAAC. Accordingly, the preparation for SSR submission started. The SSR was submitted on 10.05.2024 well within the timeline of submission. Inflibnet queries on publications

were also received which were answered. Dr. Pore further informed all the members that the DVV clarifications were received on 03.06.2024. There was a total of 81 queries for extended profile and criteria-wise metrics. Some of the data was asked in different way, some sample proofs were asked again for DVV. All the DVV clarifications were answered also within a timeline of 15 days on 18.06.2024. The final acceptance mail of DVV clarification is awaited.

Dr. Vivek Saoji, Hon. Vice Chancellor acknowledged effort of all criteria heads, IQAC coordinators of colleges and faculty for help and cooperation during DVV clarification work. He expected similar cooperation for further work. He informed all that even if DVV is done for QnM, the QIM is equally important, and we all should prepare hard for the NAAC peer team visit.

Resolution: The points were noted by all members.

Item No. 4: *Preparation of peer team visit*

Discussion: Dr. Pore informed all the members of IQAC the preparation going on for the NAAC peer team visit. The list of mandatory documents criteria wise was prepared and shared to all colleges for their preparation. The checklist for mock peer team visit was prepared and shared to all colleges (Copy enclosed). The checklist will be utilized during the mock visit. The guidelines for the ppt of Principal/Director were also circulated (copy enclosed). He informed all the members about the meeting held on 20.06.2024 under guidance of Hon. Secretary, Bharati Vidyapeeth to check the peer team visit preparation status. Hon. VC sir asked all to check the mails and do necessary preparation.

Dr. Pore informed that from next week internal mock visits will start and the concerned unit will be informed in advance regarding the visit.

Dr. Seema H, external member shared her valuable experience of NAAR SSR and peer team visit. She asked to check the final SSR after DVV clarifications. She asked to go thoroughly to find what is accepted and what is not. She gave some tips for the preparation of peer team visit. She asked to prepare criteria wise ppt along with presentations of Hon. VC sir, IQAC, Director R & D etc.

Dr. Rawal, external member, also gave some important guidance for the peer team visit. He asked to highlight USP of institute and activities related to NEP. He suggested preparing a supplementary report for activities after SSR assessment period till date.

Hon. VC sir asked all principals/directors to prepare a route plan for the visit. He informed all that after internal mock visit, external team will visit to us as mock peer team. He also emphasized the

library preparation and asked the medical colleges Medical Directors to prepare a presentation for peer team visit. He also asked to highlight future plan of the institute.

A few Principals/Directors also shared their preparation status. Dr. Rose, Controller of examination asked to highlight innovation, incubation, NEP, academic bank of credit etc.

Dr. Pokharkar, Director of Research, also informed all the members about the booklet preparation of Research and Development Cell.

Dr. Kirti Gupta, Director IQAC asked all to check the website of college and university.

Resolution: The suggestions of external members are noted and will be acted on.

Item No. 5: *Any other with permission of Chairperson*

Discussion: Dr. Pore informed the IQAC the status of CleverGround Software use and asked to complete the profile and update it on a regular basis. Hon. VC sir directed all to update the information in software. Hon. VC sir asked all to create and use e-learning resources for various teaching learning activities.

Hon. VC sir informed all that PO-CO mapping, OBE analysis is important for improving quality in education. Dean and BoS play a very important role in it. BoS should play a major role in academic calendar, academic activities, performance of students, question paper analysis, PO-CO attainment etc. The BoS meeting should take place twice a year at least, preferably in February and August. Dr. Rose informed all that for online PO-CO mapping and OBE analysis CleverGround and Vmedulife software are currently being used as pilot projects in 10 colleges.

Miss. Shreya Kolte, student representative, shared that the student research is increased now at medical college and faculty support is very good for student research.

Dr. Pore informed all that Dr. A. A. Momin and Dr. Aman Mishra has resigned BVDU, so will not be member of IQAC in future.

G. Jayakumar, Registrar BVDU guided all for the NAAC peer team visit.

Resolution: The faculty should update information on a regular basis in software and create and use more e-resources.

The external members thanked Hon'ble VC sir, for inviting them for the IQAC meeting and promised their active participation and contribution.

As there were no other items for discussion, the meeting ended with best wishes for NAAC peer team visit and vote of thanks to the chair.



Dr. Prasad Pore
Coordinator-IQAC



Dr. Vivek Saoji
Chairperson