

BHARATI VIDYAPEETH
DEEMED UNIVERSITY, PUNE (INDIA)

Bharati Vidyapeeth Bhavan, LBS Marg,
Pune – 411 030

Date: February 27, 2017

Since, its inception the Bharati Vidyapeeth Deemed University has cherished a goal of becoming a global University in every sense of the term and has been making concerted efforts to achieve that goal.

During the last two decades, the University has captured high pinnacles of academic excellence and has attracted the students not only from different parts of India but also from abroad.

The number of international students enrolled for different academic programmes in the University's constituent institutions has always been continuously increasing. Usually the students from as many as 50 countries seek admission to the academic programmes of this university every year. Thus the University has become one of the most preferred destinations for admissions by the overseas students.

The University has adopted the policy of encouraging overseas students to take admissions. It makes concerted efforts to facilitate their admission process and to look after their all sided welfare once they are enrolled as students.

International Students Cell

- The university has established an independent International Student Cell (ISC) headed by a senior academic as its Director to provide counseling and help to international students in all the possible ways and helps them to settle comfortably in the alien socio cultural milieu.
- Responsibility of conducting entire process of admission of the overseas students rests with the International Students Cell. It initiates, conducts, monitors and takes to the end the process of admission of international students.
- So, an International student desirous of taking admission to any of the academic programmes of this University should contact the Director of the ISC for guidance, cooperation and help in the matter of admissions.
- Information about ISC is displayed on the University's Website www.bvuniversity.edu.in
- The e-mail ID of the Director, ISC is isc.dept@bharativedyapeeth.edu
/internationalcell@bharativedyapeeth.edu

- The Phone Nos. of the Office of the ISC are 020-24407100 ext. 218, 362 and 123 /24321068.
- Information with regard to the courses which University offers, eligibility requirements for the admissions, fee structure, etc., can be had from the Office of the ISC or from the University website.

International Students

As per the PIHEAD document and guidelines of the Ministry of Home Affairs, Govt. of India, the students belonging to the foreign category can be treated as international students for the purpose of admissions to the University courses.

- **Foreign student (FS):**

The students holding passports issued by foreign countries are included in this category.

- **Persons of Indian Origin (PIO) :**

The wards of the Indians who have acquired the nationality of foreign countries are also considered as foreign students.

- **Non Resident Indians (NRI):**

A student belonging to the family of Indian citizen and who has studied and passed the qualifying examination from a school or college located in a foreign country is designated as an international student. This category includes also those students who have studied in schools/ colleges situated in foreign countries, but affiliated to a Board of Secondary or Higher Secondary Education or University located in India. However, the students who have studied in the schools and colleges situated in India are not categorized as Non Resident Indian.

If a student is once admitted as an international students for the purpose of admissions to a course his / her status as international student will remain the same till he/she completes the course.

Eligibility Qualifications required for admissions:

- Only those international students who are having educational qualifications recognized as equivalent qualification by the Association of Indian Universities (AIU), New Delhi can only be considered eligible for admission to any of the courses of this University.
- The aspiring candidates should have completed 17 years of age on or before the 31st December of the relevant year.
- The candidates seeking admission to the medical programmes must have studied the subjects of Physics, Chemistry, Biology and English at grades 11 & 12 and fulfilled other requirements of the concerned Statutory Council such as MCI, DCI etc.
- The international category student who has studied and passed qualifying examination from a School located in a foreign country shall be considered eligible for admission.
- A student who has studied in a School or College situated in a foreign country but affiliated to any Board of Secondary / Higher Secondary education or a University in India will also be considered as eligible for admission under the category international student.
- However, a ward of NRI / PIO / FN who has studied for the qualifying examination in a School / a College located in India cannot be considered eligible for admission under this category.
- The candidate who has studied in a School that follows the American system of education should have studied Physics, Chemistry and Biology at Advanced Placement (AP) level and must have obtained minimum 'C' grade in those subjects.

Equivalence Certificate:

The Association of Indian Universities (AIU), New Delhi is an authorized Agency for giving equivalence certificates required by the international students for admission, on payment of US \$ 200 or equivalent amount of Indian currency payable through a Demand Draft drawn in favour of 'Association of Indian Universities, New Delhi'. The prescribed application form to be submitted to the AIU,

New Delhi is available in **Annexure II**. The international students may also refer to the website of AIU, <http://www.aiuweb.org/evaluation/evaluation.asp> for more information.

Admission Procedure:

- Admissions of the international students to various academic programmes of this University will be done through the International Students Cell of the University. A student can be admitted to a course only at the beginning of the academic session.
- An aspiring student should submit application form which is available in **Annexure-I**, duly filled in to the Director, International Students Cell (ISC) along with the prescribed fees. The ISC will issue a provisional admission letter to the students after checking his eligibility for the course which he wants to join. This provisional admission letter is required to the student for getting a visa from Indian Embassy and for completing other formalities.
- After getting the provisional admission letter, the student may report for final admission to the Director, ISC. He / She should submit a completed admission form for the confirmed admission along with the required fees.
- The student will have to undergo a medical checkup before his / her admission is finalized. He / She may be required to pass the English proficiency test also. The admission of the student will be finalized once these formalities are completed.
- The international student will have to pay the fees including the tuition and the other fees in US \$. In special cases for example in the case of students coming from SAARC countries, the fees can be paid in the equivalent amount of Indian rupees. The details of the fees to be paid by the student are given in Information brochure and is also displayed on the University's Website www.bvuniversity.edu.in
- The University reserves its right to change the amount of fees to be charged to the students if required, from time to time.
- If the student who has obtained provisional admission is not considered eligible for admission to the course, the amount of

fee paid by him will be refunded after making deductions as per rules.

- The international students desirous of joining the M.Phil. / Ph.D. programme or any other research degree programme will have to obtain a prior security clearance for his / her research from the Ministry of Human Resource Development, Govt. of India, New Delhi and his visa should have necessary endorsement of research on it.
- The Research visa will be valid for the prescribed duration of the course.

Change of the course:

- An international student who has been granted admission to a particular course shall not be allowed to change the course during its stay in India.
- Transfer of students from one Institution to another in India is not allowed under the rules.
- The international students belonging to the category of NRI are not required to have student visa.

Police Registration:

An international student will have to register himself/herself with the designated police station in the city within 14 days from his / her arrival in India. Failure to do so may invite legal action.

Procedure for admission recapitulated:

Step I : Desirous international students should either purchase the information brochure of the University or refer to the official website of the University (www.bvuniversity.edu.in) for information about the University including that about the academic programmes it offers in its different constituent units. Eligibility Form for temporary admission can be downloaded from the University's website.

Step II : Submit the eligibility form duly filled in to the University's International Students' Cell online along with the copies of certificates listed in the Eligibility Form and prescribed fees.

The students are advised to start their admission process well in advance so that they could obtain necessary visa and complete the

preliminary admission requirements well before the last date of admission.

Step III : After the completion of the above part of procedure the students will get from the International Students' Cell a provisional admission letter which is required for getting students visa.

Step IV : The students shall submit the letter of provisional admission along with other documents to the Indian Embassy / Consulate in his / her country to get a student visa. There should be clear endorsement on the visa of the name of the University. If the name of University not mentioned on the visa, the concerned student will not be admitted.

Step V : After getting students visa, student will report to International Students' Cell in person and fill in the admission form for confirming admission and submit the same along with the following documents in original and Xerox copies for checking the documents / certificates and assess the admission status.

- a) Mark / Grade Statement and Certificates of the qualifying examination.
- b) Transfer / School Leaving Certificate from the Institute last attended.
- c) Nationality Certificate in case of NRI / PIO / FN. Nationality Certificate of Guardian in case of P.I.O.
- d) A Xerox copy of their passport- duly attested by a notary.
- e) Physical Fitness certificate from a registered Physical Physician.
- f) Copy of the First and Visa Page of parent's passport OR NRI certificate from the Indian Embassy or the proof of the residence must be submitted by parents of the NRI students.
- g) Certificate from the owner / Head of the Institute stating the length of service and total emoluments if guardian if in service in foreign country.
- h) Income certificate from competent authority, in case the guardian is self-employed.
- i) Two passport size photographs of the student.

Step VI : Students should undergo a medical examination and get medical fitness certificate. Arrangement for medical test is made in the hospitals of Bharati Vidyapeeth University.

As per government rules all international students entering India on student visa have to be tested for HIV and will not be given admission if found to be positive. All international students will be required to pay medical fees of US \$ 100, which includes the medical insurance cover for the first year.

Step VII : Those student who have given their qualifying examination in any language other than English will be required to appear for Proficiency Test in English conducted by the University. The scores of TOFEL or IELTS Test given by the students will also be accepted.

Step VIII : Admission of an international student will be confirmed only after he/she is found to be eligible in the verification of original certificates and in medical fitness test and on the payment of full prescribed fees.

Step IX : An international students should register himself / herself within a period of 14 days after his/her arrival in India with the designated police station.

International student should know that his/her registration with the police is mandatory, failing which he/she will not be allowed to continue his/her studies.

The admissions of the international students are governed by the rules and regulations of the Ministry of Human Resource Development, Govt. of India, respective Statutory Councils (in the case of professional courses) and the University.

Students will have to abide by all the rules of the University and his/her institution.

He/She should keep himself/herself informed by referring to the periodical notices, circulars, etc., and will have to appear for the class test, practical examinations, semester, end examinations, annual examinations, etc., conducted by the University and obtain at least passing marks to complete his or her course.