# Pre-Ph.D. course work university examination summer-2020
**Guidelines for remote proctored online descriptive mode of university examinations.**

The scholars may please note that the Pre-Ph.D. course work examinations that will commence from 4th November 2020, will be held online but through the descriptive mode and not the MCQ mode. In this online examination, the scholars have the facility to attempt the examinations online from their own locations. The following are the requirements that the scholar has to arrange for, in order to attempt the online examinations.

**Minimum hardware and software requirement for the examination**
Web (desktop/laptop):

1. Laptop or desktop with webcam
2. 512 kbps internet connectivity
3. Supports all browsers on web

Smart Phone (Mobile):

1. Any smart phone with Android or IOS
2. 512 kbps internet connectivity
3. Scholars have to download the HireMee app to take the examination.

It is mandatory to provide valid email id while filling up the examination form, because all communication regarding examination will be communicated through the registered email Id only.
The scholar will receive an email containing the link and the test pin. Test pin is unique alphanumeric password, which the scholar has to input after clicking on the link provided. The scholar has to carefully read the instructions and then proceed to attempt the examination.

The system will display the questions. For every question, the scholar has two options to answer the questions:
(i)     Type the answer directly in the system with keyboard/keypad.
(ii)    Write the answer on the paper with pen.

(i)     In case of typing the answer in the system, the limit to answer every question is **5000 characters**.

(ii)    In case of writing the answer on paper the following may be noted:
- The scholar has to make arrangement of their own paper to write the answer. The papers should be clean. The paper should be of A4 size only.
- The scholar may use more than 1 sheet of paper to answer the question.
- For every question the scholar is allowed only 5MB of upload. 5MB means 5 images or scans of 1 MB each. You are allowed to upload 5 such images only. Every image may contain either 1 A4 paper or 2 A4 papers.

- Scholars must upload the answer images for every question individually.
- In case of desktop/laptop, scan the answer papers and name them as Q1_image1, Q1_image2_and so on… for next question, name scanned images as Q2_image1, Q2_image2 and so on…
  Upload the image file for every question individually.
- The answer sheets have to be uploaded for every question accordingly.
- Alternatively a smartphone can be used to click images or capture the clear or readable image of your answer sheet using smart phone.
- Transfer that image file from smart phone to desktop/laptop using data cable/Bluetooth in case of web mode (i.e. through desktop/laptop) and upload it.
- In case of smart phone mode you can directly upload image files for that particular question after capturing the image. (Name the files as mentioned above).
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Examination through smart phone (mobile) –
1. Scholar will get invitation email on registered email id.
2. Download the Hiremee app from Google play store/IOS store.
   Go to Google Play store-> search for HireMee Assessment
3. Click on "Do you have Test pin? Go" button.
4. Click on "PRO Assessment", then enter the test pin in the box and click on submit button and start the test.
5. Read the instruction and click the check box and proceed further for the test.

Examination through Web (desktop/laptop) –
1. Scholar will get invitation email on registered email id.
2. Click on test link provided in email.
3. Enter Test pin.
4. Read the instruction and proceed further for the test.

Please also refer the presentation of web mode (desktop/laptop) and mobile mode (smart phone) that is shared to you.


All the best.